

Village Day Committee

5 May 2009, 20.00h

Present Councillors:	A Waterfield	Chairman
	A Brewster	
	J Burgess	
	T Reason	
	L Coates	
	A Patel	
	Julia Warren	Parish Clerk
	Press	0
	Public	0

259-09 APOLOGIES

Apologies were received and accepted from Councillor Clements.

260-09 QUESTIONS FROM THE PUBLIC

The committee was advised that the community had questioned the Village Day theme 2009, seeing it as too narrow and limited to dinosaurs. The committee discussed civilisations who did not use the wheel, but accepted that these may not have been identified.

Resolved: That suggestions from the public for 2010 Village Day be sought at the 2009 event for discussion by committee

261-09 SPECIFIC DECLARATIONS OF INTEREST

None.

262-09 MINUTES OF COMMITTEE MEETING

The Minutes of the meeting held on 7 April 2009 were approved

Resolved To approve the Minutes of the meeting held on 7 April 2009 as a true and fair record, and for these to be signed by the Chairman.

263-09 PROGRAMME UPDATE

The updates to the programme were discussed and agreed that once Councillor Burgess had updated his electronic version of the task assignment brief this would be sent via the chairman to the Clerk for distribution to all councillors.

That the request for a 10k charity walk in aid of Scope to coincide with Village Day was acceptable so long as it did not need involvement of committee resources and was self organised by Mr Nieberg.

WEB had requested a middle pull-out of village business contact information. This was agreed to be available at cost subject to WEB encouraging individual advert sponsorship within the leaflet. 600 copies would be produced. Lucky programmes would again be used. The committee discussed whether raffle tickets should be individually stapled to programmes as previously, or whether an auto-numbering system could be used.

The order of the procession was discussed and agreed that children would be away from any vehicles, ponies would bring up the rear.

Arena events were discussed and timetabled.

The risk assessment was discussed and amended to include provision should a swine flu pandemic occur.

- Resolved**
- 1 Clerk to write to Tennis Club and Wheathampstead 89ers advising that the Memorial Hall Car park would be closed on 12 July until 18.00h so that they could notify their members to make alternative parking arrangements**
 - 2 Clerk to write to Lisa Hobden to ascertain how she may wish to assist**
 - 3 That attendees be advised, for safety reasons, that vehicles must be off the field by noon and could not return until 16.30h**
 - 4 That the programme acknowledge thanks to St Albans Van hire for sponsoring the van**
 - 5 That WEB be offered 8 x A5 pages of advertising space for a business directory at approximately cost price subject to encouraging its members to advertise conventionally in the programme**
 - 6 That the Clerk check whether SADC reprographics could auto number programmes for the lucky draw**
 - 7 Clerk to ascertain whether reprographics could amalgamate two documents into one A5 programme**

